

**NORTHEAST OHIO CONSORTIUM (“NOC”)
COUNCIL OF GOVERNMENTS
MEETING MINUTES**

September 4, 2019
12:00 p.m.

Geauga County Offices, Board of Health Meeting Room
470 Center Street, Building #8
Chardon, Ohio 44024

MEMBERS PRESENT: Commissioner Casey Kozlowski
Commissioner Sabrina Christian-Bennett
Commissioner Jim Dvorak

MEMBERS ABSENT: None

OTHERS IN ATTENDANCE: Kim Brown (OhioGuidestone), Margo Reda (OMJ-Geauga), Alyssa Parnaby (GCJFS), Hattie Grubke-Barnard (OMJ-Ashtabula), Michelle Tisdale (ACDJFS), Ron Smith (ACDJFS), Mandy Berardinelli (OMJ-Portage), Angel Brandner (PCJFS), Patrick Arcaro (ACDJFS-Director), Craig Swenson (GCJFS), Kim Mullet (GCJFS), Veronica Currey (OhioGuidestone).

Mr. Kozlowski called the meeting to order at 12:22 p.m.

Minutes

Ms. Christian-Bennett moved to approve the minutes from July 10, 2019 meeting. Mr. Dvorak seconded the motion which was approved by all members present.

Ms. Christian-Bennett moved to approve the remainder of the Program Year 2019-2020 NOC COG/WDB Board Meeting Schedule. Mr. Dvorak seconded the motion which was approved by all members present.

Administrative Report

Mr. Sernik reported he, Ms. Berardinelli and Brad Ehrhart recently met with Area 19 WDB member Lissa Barry who is now on the Governor’s Workforce Board to give her a brief summary of future of workforce. ODJFS will be visiting the area in 60 days to do two years of fiscal monitoring with a focus on Ashtabula County. The youth contract budgets for PY2019 have been negotiated. The Ashtabula BRN work was given to ACDJFS, the Geauga BRN RFP will be issued this month, and the RFP for business software will be issued later this month.

Fiscal Report

Ms. Laveck reported she is preparing for ODJFS upcoming fiscal monitoring and she has completed the monitoring of all of the area providers. Late October early November she will have all of the information for LGS to complete the GAAP conversion.

One Stop and Youth Reports

OMJ Center Portage County. Ms. Berardinelli reported the CCMEP Unit has hired an additional person, decided to bring CCMEP services in-house, responded to the RFP on the WIOA side for CCMEP, busy starting an Impact program with child support referrals and court referrals will be attached to a case manager in programming to get individuals back on track to pay for child support, switched ITA's from monthly to twice a year and so far successful, starting third cohort for manufacturing in September with 30 participants applied and estimate 15 to 20 people, and preparing for the second STNA cohort in October with Stark State so far 16 individuals are interested. Children Services entered into a partnership with Family & Community Services and built a transitional house for 4 families who are in recovery and working with Paris Linen and looking to use the Grant #3 dollars to serve these individuals to get back on the path of recovery and employment. The Work Activity Unit is focusing on back to school clothing vouchers and have approximately 1,000 applications sending out 2,000 vouchers for SNAP and TANF youth. Business Services hired a new BSR program officer and have given a total of 508 business services to 39 different employers in the last quarter. Events occurring in the new few months are Produced in Portage, Manufacturing Day, and the OMJ Job Fair.

OMJ Center Geauga County.

Ms. Reda reported held a Flash Fair with KSU Geauga, OMJ Center is part of the Geauga Citizens Circle with the first session scheduled in September. The OMJ is partnering with the Opioid Grant and will be speaking to a local Geauga Judge to discuss the individuals who have been affected by opioids in order to craft a program. Every other week OMJ staff visits the Geauga County Sheriff's Office jail to meet with inmates to discuss job readiness and the services offered at the OMJ Center. Working closely with all local Geauga County schools to take schoolteachers around to different businesses in the community in October when they have their continuing education credit day. Did some workshops with the Geauga County Libraries. CCMEP program is focused on summer employment with wages for a 10 week period was \$113,000 that were paid to youth which was 9,000 hours. The Summer Manufacturing Camp will be done again next year in June and looking to put 75 youth through.

OMJ Center Ashtabula County.

Ms. Grubke-Barnard reported rapid response was done for Perkins and Aloterra, Business Services in July had 13 employers run 21 job orders and in August it was 24. The OMJ approved 4 LPNs, 2 CDL and 1 HVAC for training in July, 65 students participated in the first Ashtabula Summer Manufacturing Institute, as of August 9th a total of 822 youth in CCMEP with 501 active and the remaining in follow up, and 200 youth working throughout Ashtabula at 60 different companies. On July 22nd the yO! program had their third annual awards ceremony with 150 youth recognized for their achievements. In the month of July 829 youth were seen at the training center or at the OMJ Center.

Old Business

RFP for Additional WIOA Youth Services for Portage County: 1) Independent Living Skills (Job Club); 2) Leadership; 3) Post-Secondary Education, Career Pathway Exploration Activities.

Mr. Sernik reported it was declared inadequate competition and the area policy allows for accepting.

Mr. Dvorak moved to declare the receipt of only one proposal to perform these services, by PCJFS to constitute inadequate competition. Pursuant to Local Policy D-4 on Procurement contracts may still be awarded even where there is inadequate competition if at least 6 potential providers on the bidders list were notified and offered a chance to propose. Ms. Christian-Bennett seconded the motion which was approved by all members present with Ms. Christian-Bennett abstaining from the vote.

Mr. Dvorak moved to authorize the executive director to negotiate a written agreement awarding to PCJFS the provision of these services in an amount not to exceed \$34,000.00, with said amount to be included as part of the PCJFS WIOA CCMEP budget set forth in the motion identified as "C PCJFS" immediately below. Ms. Christian-Bennett seconded the motion which was approved by all members present with Ms. Christian-Bennett abstaining from the vote.

CCMEP Youth Budgets for New Contracts.

ACDJFS:

Ms. Christian-Bennett moved to approve a WIOA CCMEP budget to support an agreement with ACDJFS for CCMEP services in the amount of \$30,000.00 for the FY20 fiscal year from October 1, 2019 to September 30, 2020. Mr. Dvorak seconded the motion which was approved by all members present with Mr. Kozlowski abstaining from the vote.

GCJFS:

Ms. Christian-Bennett moved to approve a WIOA CCMEP budget to support an agreement with GCJFS for CCMEP services in the amount of \$22,500.00 for the FY20 fiscal year from October 1, 2019 to September 30, 2020. Mr. Kozlowski seconded the motion which was approved by all members present with Mr. Dvorak abstaining from the vote.

PCJFS:

Mr. Kozlowski moved to approve a WIOA CCMEP budget to support an agreement with PCJFS for CCMEP services in the amount of \$342,500.00 for the FY20 fiscal year from October 1, 2019 to September 30, 2020. Mr. Dvorak seconded the motion which was approved by all members present with Ms. Christian-Bennett abstaining from the vote.

ATECH (Ashtabula County):

Ms. Christian-Bennett moved to approve a WIOA CCMEP budget to support an agreement with ATECH for CCMEP services in the amount of \$360,000.00 for the FY20 fiscal year from October 1, 2019 to September 30, 2020. Mr. Dvorak seconded the motion which was approved by all members present.

CATHOLIC CHARITIES (Ashtabula County):

Ms. Christian-Bennett moved to approve a WIOA CCMEP budget to support an agreement with CATHOLIC CHARITIES for CCMEP services in the amount of \$4,000.00 for the FY20 fiscal year from October 1, 2019 to September 30, 2020. Mr. Dvorak seconded the motion which was approved by all members present.

OHI GUIDESTONE (Geauga County):

Ms. Christian-Bennett moved to approve a WIOA CCMEP budget to support an agreement with OHI GUIDESTONE for CCMEP services in the amount of \$200,000.00, for the FY20 fiscal year from October 1, 2019 to September 30, 2020. Mr. Dvorak seconded the motion which was approved by all members present.

FAMILY & COMMUNITY SERVICES, INC. (Portage County):

Ms. Christian-Bennett moved to approve a WIOA CCMEP budget to support an agreement with FAMILY & COMMUNITY SERVICES, INC. for CCMEP services in the amount of \$193,700.00 for the FY20 fiscal year from October 1, 2019 to September 30, 2020. Mr. Dvorak seconded the motion which was approved by all members present.

ODJFS – Data Sharing and Confidentiality Agreement D-2021-15-0276.

Ms. Christian-Bennett moved to authorize the NOC COG CEO and Executive Director to enter into and execute the Data Sharing and Confidentiality Agreement D-2021-15-0276 with ODJFS effective upon the signature of ODJFS Director through June 30, 2021. Mr. Dvorak seconded the motion which was approved by all members present.

ODJFS – Wage Pathways Program Subgrant Agreement G-2021-15-0237.

Ms. Christian-Bennett moved to authorize the NOC COG CEO to enter into and execute the Wage Pathways Program Subgrant Agreement G-2021-15-0237 with ODJFS effective from July 1, 2019 through September 30, 2019. Mr. Dvorak seconded the motion which was approved by all members present.

Performance Measures (Preliminary Report). Mr. Sernik reported the area is failing the credential attainment for youth. Discussed with providers and determined this is due to taking in the 14 to 15 year old in-school youth and the exiting of youth from the old program. Question was asked if we are the only area failing. Mr. Sernik responded in the negative the state is failing this measure. Doing poor on skills gain and this is due to Ashtabula not capturing it correctly in OWCMS.

Policy Updates. The Grant #3 monies were received the end of July and in order to spend we needed a new policy. The new policy does have a priority of service which means as people enter the OMJ Center can do by blocks or 2 weeks and will look at number of people who are eligible but if someone comes in with an opioid disorder they'll go to the front of the line. Question was asked if there has to be a note indicating person affected by opioid. Mr. Sernik responded Grant #3 doesn't need to have any and warm referrals are to double check. Question was asked if there are safeguards in place to prevent money being used for other purposes. Mr. Sernik responded all the money is paid to third parties and the money never hits the individual's hands.

Mr. Kozlowski moved to adopt retroactively as of August 1, 2019, the Area 19 Special Grant Policy A-12. Ms. Christian-Bennett seconded the motion which was approved by all members present.

Mr. Kozlowski moved to adopt retroactively August 1, 2019 the Area 19 Special Grant Supportive Services Policy A-13. Ms. Christian-Bennett seconded the motion which was approved by all members present.

Public Comment Period

Ms. Christian-Bennett moved to adjourn the meeting. Mr. Dvorak seconded the motion which was approved by all members present.

Meeting concluded at 1:16 p.m.

Minutes prepared by Denise Gehring.