

**NORTHEAST OHIO CONSORTIUM (“NOC”)
COUNCIL OF GOVERNMENTS
MEETING AGENDA**

October 7, 2020
9:00 a.m.

Conducted via Phone Conference
Due to Coronavirus Pandemic

Mr. Sernik announced today’s meeting was published in the local newspapers which referenced the NOC COG website that provided the call-in information. This is in compliance with the State Auditor and State Attorney General’s rules on Ohio’s Public Meetings Act and Ohio Sunshine Laws and as a result is an official business meeting.

ROLE CALL OF THOSE PRESENT VIA PHONE CONFERENCE:

MEMBERS PRESENT: Commissioner Sabrina Christian-Bennett
Commissioner Jim Dvorak
Commissioner Casey Kozlowski

MEMBERS ABSENT:

OTHERS IN ATTENDANCE: Patrick Arcaro (ACDJFS-Director), Hattie Grubke-Barnard (OMJ-Ashtabula), Ron Smith (ACDJFS), Mandy Berardinelli (OMJ-Portage), Sue Brannon (PCJFS), Angel Brandner (PCJFS), Margo Reda (OMJ-Geauga), Alyssa Parnaby (GCJFS), Kim Brown (OhioGuidestone), Craig Sernik (Area 19 Director), Denise Gehring (Area 19).

Ms. Christian-Bennett called the meeting to order at 9:01 a.m.

Minutes

Mr. Dvorak moved to approve the meeting Minutes from September 2, 2020 and the minutes from September 11, 2020 as presented. Mr. Kozlowski seconded the motion.

Roll Call:

**Mr. Kozlowski – Yes
Ms. Christian-Bennett – Yes
Mr. Dvorak – Yes
The motion passed.**

One Stop and Youth Reports

OMJ Center Ashtabula County.

Ms. Grubke-Barnard reported they are preparing to open the OMJ Center to the public soon, A-Tech artistic design program students will paint a mural on the OMJ conference room wall, continue to place job orders with manufacturing still looking for workers, unemployment slightly decreased, youth program applications continue and no longer have wait list, and the summer work experience program is winding down.

OMJ Center Portage County.

Ms. Berardinelli reported the OMJ remains open in a limited capacity Monday to Friday 2 hours in the morning and afternoon, majority of individuals are on unemployment, kicked off the Manufacturing program with ten participates who are almost ready for full-time work, and Individual Training will begin in the Fall, and work in schools thought this year would not be connected due to COVID-19 but had a number of schools reach out to the OMJ for virtual job coaches. Preparing for a job fair on Veterans Day but because of COVID-19 cannot do in-person and do not have the virtual job fair platform purchased, but will have a social media job fair in November instead. Began staff training using the Goal4 it!

OMJ Center Geauga County.

Ms. Reda reported they are reaching out to the 7,000 individuals on the unemployment list received from the State regarding OMJ Center services. Rapid Response for HF Bookbinding in Chesterland which has been in business for years is shuttering because schools and libraries are shut down due to COVID-19. Taking part in the Cleveland virtual job fairs and reaching out to individuals who are laid off and to CCMEP youth in the schools.

Fiscal

Mr. Sernik reported the NOC COG Office currently has three on going needs: 1) CFIS accounting and reporting; 2) SAGE accounting and reporting; and 3) an internal review. Sal, Inc. can do the CFIS accounting/reporting, SAGE accounting/reporting and the internal review. Spoke to Account Temps who could provide individuals who could do the SAGE accounting and internal review, Summit County who could provide fiscal services, but they would only be able to assist with the CFIS only, and Salvatore Consiglio's firm would be able to service all three needs that the NOC COG Office has. Salvatore Consiglio's firm is the fiscal agent for Area 12 doing all fiscal work in CFIS in a three county area. Sal's group is familiar with SAGE and are a CPA firm that has engaged in audits for public and private entities. Sal's group is recommending they could provide CFIS and SAGE services at an estimate of 24 hours a month to do work at \$75.00 an hour estimated ongoing cost of \$1600 a month and 50 to 60 hours for a full internal review at \$100 an hour with \$250 in mileage cost. Mr. Sernik recommended the commissioners authorize the Area 19 NOC COG to enter into a contract with Salvatore Consiglio, CPA, Inc. to provide those services stated above. Question was asked if this is a per month basis. Mr. Sernik responded in the affirmative, not sure if Sal, Inc. would require a contract but suspect it will be on an as needed basis, do not believe there is a certain minimum of time, and the employees of the firm will do the work remotely. Question was asked if there will be an amount not to exceed or if it will be open ended. Mr. Sernik responded it might be advisable to place a not to exceed on the internal review of \$6,000 and if Sal Inc. needs to exceed that amount to come back to board to approve.

Mr. Kozlowski moved to approve entering into a contractual relationship with Salvatore Consiglio, CPA, Inc. to provide for the following temporary financial services: CFIS accounting and reporting; SAGE accounting and reporting; and Internal Review, not to exceed \$6000.00. Mr. Dvorak seconded the motion.

Roll Call:

Mr. Kozlowski – Yes

Ms. Christian-Bennett – Yes

Mr. Dvorak – Yes

The motion passed.

Old Business

Update on CCMEP Youth Contracts for Program Year 2020. Mr. Sernik received in writing from the State confirming Area 19 to go another year on the CCMEP youth contract extensions. Area 19 negotiated with each CDJFS their contracts and then with the third party contracts. Draft contracts have gone out for each CDJFS to review and will then go to the third parties for their review with the last week of October contracts circulate for signatures.

Discussion regarding Opioid #3 Grant Allocation and Discussion regarding how to allocate the same to the Sub-Areas. Mr. Sernik stated he has been pressing the State to give more than the \$315,000, but the State is waiting for their second allocation from the feds.

New Business

Discussion regarding RESEA opportunity. Mr. Sernik reported to date the RESEA has been run by State staff at the OMJ Centers, but over the years the State has made this more virtual but gave individuals the choice to either come in person to the OMJ or to do virtually. The Department of Labor has gradually told states they see this as a growth program that could increase with an amount of dollars funded into it. This program could rival what is spent on Wagner-Peyser and WIOA depending on the multiplier. The feds have told the State this does not need to be provided by State merited staff. The soonest the State staff can leave their homes and work anywhere is in late January 2021. The State is asking workforce areas are you at least willing to participate in a dialog to do RESEA come January 2021. Discussion commenced. Discussion concluded.

Mr. Kozlowski moved to authorize the Executive Director to indicate to ODJFS that the Area is willing to participate in a dialog to learn more about the RESEA grant and Program Responsibilities effective January 1, 2021. Ms. Christian-Bennett seconded the motion.

Roll Call:

Mr. Kozlowski – Yes

Ms. Christian-Bennett – Yes

Mr. Dvorak – Yes

The motion passed.

WDB Membership-Slate Nominated Individual:

Mr. Kozlowski moved to approve the Slate of Nominees as presented on the agenda for the following individuals to the Workforce Development Board:

- **Leslie Smetana, Geauga Mechanical, BUSINESS, term 10/07/2020 to 10/06/2022.**

Mr. Dvorak seconded the motion.

Roll Call:

Mr. Kozlowski – Yes

Ms. Christian-Bennett – Yes

Mr. Dvorak – Yes

The motion passed.

Public Comment

None

Executive Session

Mr. Kozlowski moved to go into Executive Session, Ohio Revised Code Section 121.22 (G)(1), to discuss ongoing internal public employee investigation. Ms. Christian-Bennett seconded the motion. Ms. Christian-Bennett invited Craig Sernik and Jim Wilkins.

Roll Call:

Mr. Kozlowski – Yes

Ms. Christian-Bennett – Yes

Mr. Dvorak – Yes

The motion passed.

Public conference call was placed on hold and Executive Session commenced at 10:27 a.m.

Public conference call was removed from hold.

Executive Session concluded at 10:44 a.m. with no action taken.

Adjourn the Meeting

Mr. Kozlowski moved to adjourn the meeting. Ms. Christian-Bennett seconded the motion.

Roll Call:

Commissioner Kozlowski – Yes

Commissioner Christian-Bennett - Yes

Motion passed.

Meeting Adjourned at 10:46 a.m.

Minutes prepared by Denise Gehring.