

**NORTHEAST OHIO CONSORTIUM ("NOC")
COUNCIL OF GOVERNMENTS
MEETING MINUTES
July 10, 2019
1:30 p.m.**

Geauga County Offices, Board of Health Meeting Room,
470 Center Street, Building #8
Chardon, Ohio 44024

MEMBERS PRESENT: Commissioner Casey Kozlowski
 Commissioner Sabrina Christian-Bennett
 Commissioner Jim Dvorak

MEMBERS ABSENT:

Others in Attendance: Kimberly Brown (OhioGuidestone), Mandy Berardinelli (OMJ-Portage), Hattie Grubke-Barnard (OMJ-Ashtabula), Ron Smith (ACDJFS), Brian Boykin (PCJFS), Angel Brandner (PCJFS), Patrick Arcaro (ACDFJS-Director), Kim Mullet (GCJFS), Alyssa Parnaby (GCJFS), Craig Sernik (Area 19-Director), Michelle Laveck (Area 19), Denise Gehring (Area 19).

Mr. Kozlowski called the meeting to order at 1:37 p.m.

Minutes

Ms. Christian-Bennett moved to approve the minutes from June 5, 2019 meeting. Mr. Dvorak seconded the motion which was approved by all members present.

Approval of the PY2019-2020 NOC COG Board meeting schedule.

Mr. Dvorak moved to table the approval of the PY2019-2020 NOCCOG Board meeting schedule. Ms. Christian-Bennett seconded the motion which was approved by all present.

Administrative Report

Mr. Sernik reported the adult and dislocated worker contracts for Geauga and Ashtabula are fully executed and in the file. The adult and dislocated worker contract for Portage has been signed by the NOC COG CEO and given to Portage staff to obtain the required Portage signatures. Phone conferences have been arranged with each of the OMJ Centers to discuss CCMEP Youth budgets. An RFP will need to be prepared to contract out the services that were provided by OhioGuidestone in Portage County effective October 1, 2019. The BRN contract with Portage Development Board to provide BRN services in Portage County has been fully executed, language for business services was added to the Ashtabula adult and dislocated worker contract, and an RFP for BRN services will be issued for Geauga County. Mr. Sernik said he was asked to serve on the Perkins V Planning Committee. The Appalachian WORC grant submission deadline is today. Area 19 submitted a

proposal along with additional items. This application will go in on behalf of the state and another on behalf of Area 6. The difference between the two grant applications is with the state application Area 19 will have an individual to go out to businesses to assist with identifying all incumbent worker training plus other training expenditures whereas the Area 6 application it is just incumbent worker training. Question was asked when will a response be received from the grant. Mr. Sernik responded the application and proposal is more like a preliminary one which will be determined within the next 90-days and the next round will be in early fall. This is a 3-year grant.

Fiscal Report

Ms. Laveck presented and reviewed the NOC COG administrative budget.

Ms. Christian-Bennett moved to approve the PY2019-2020 Administrative budget as presented. Mr. Dvorak seconded the motion which was approved by all members present.

Ms. Laveck asked the board for the ability to move 20% of a line item on her own.

Ms. Christian-Bennett moved to give the NOC COG Fiscal Officer the ability to move up to 20% amongst line item as it relates to the NOC COG's administrative budget not having the ability to touch personnel costs after 6 months and to report back to the NOC COG Board. Mr. Dvorak seconded the motion which was approved by all members present.

Ms. Laveck reported the fiscal monitoring went well and, so far, everything looks good. The monitoring was up through June 30, 2019.

Old Business

NOC COG Office and Equipment Issues. Mr. Sernik recommended entering into a one-year lease with GMHA for office space, putting in a new phone system and entering into another copier lease.

Ms. Christian-Bennett moved to approve entering into a one-year lease effective July 1, 2019 through June 30, 2020 for office space with the GMHA. Mr. Dvorak seconded the motion which was approved by all members present.

Phone System Discussion. Ms. Laveck reported approximate cost of \$2,030 to do upfront afterwards the cost of the phone service will decrease to \$198.35 a month. The effects of the change will be seen in next year's administrative budget.

Copier lease discussion. Ms. Laveck reported the current Ricoh copier lease will expire end of September of this year. The NOC COG has been offered a Xerox copier lease at a lower rate.

Ms. Christian-Bennett moved to execute contracts for both the phone lease and copier lease based on the recommendation of the Executive Director. Mr. Dvorak seconded the motion which was approved by all members present.

Opioid Grant Planning Discussions. Mr. Sernik reported the state opioid response grant was discussed a year ago with various areas around the state receiving monies this past spring. Mr. Sernik stated he reached out to the Director of the Geauga County Board of Mental Health and Recovery Services, Jim Adams, who said there is potential room to work with those in Geauga regarding omj.com to be involved and he already has someone trained to do the SOR grant surveys. There will be two or three rounds of SOR grant money. The first round of funds in July and another

in October and possibly another round afterwards. Still waiting for additional information to arrive from the state of Ohio on the state opioid grant. The state is treating Area 19 as if we opted out because we didn't identify who will do the work. Anyone enrolled in the SOR grant the area will need to own on performance measures. Mr. Sernik asked the CDJFS' how he should proceed with the state regarding the SOR grant. Ms. Berardinelli responded she would like to use the funds on a project with Paris and the local jail but do not feel there is enough time to complete but can use the Grant #3 but maybe SOR grant monies in October. Question was asked regarding how the SOR grant works do you need to use your adult and dislocated worker monies. Ms. Laveck responded in the affirmative, front the adult and dislocated worker funds and then reimbursed with SOR funds. Discussion commenced. Discussion concluded. Mr. Sernik stated the completion of survey if an individual does not sign and walks away from program the state will not hold your repayment. They're under an obligation to get 80 percent of people to participate in the surveys. Areas will not be punished for individual not completing the survey. The best way to spend the SOR grant funds is to engage organizations that are already providing recovery. The OMJ Center would work on labor market information, determining eligibility and making payments. Mr. Kozlowski suggested setting up a conference call between all three counties to discuss in further detail. Mr. Sernik stated the area will pass on this first round of the SOR grant but gear up for the October round.

New Business

Monitoring Status Report. Mr. Sernik reported area monitoring was performed and the initial observations will need to be reduced to writing for each of the county CDJFS'.

Discussion Regarding Potential Regional Retreat for H.S. Guidance. Mr. Sernik reported the discussions have been held with the OMJ Centers regarding the idea of how we can help high school guidance get word out regarding the importance of postsecondary education and choosing the right postsecondary education. Suggested to the state of Ohio to regionally have a retreat to offer to Ohio guidance counselors and those involved in the CCMEP program. The state likes the idea and are potentially willing to have ODJFS put money on the table along with the Department of Education. Mr. Sernik asked the OMJ Centers to give suggestions on what they would like to have included in the retreat day.

Public Comment Period

None.

Ms. Christian-Bennett moved to adjourn the meeting. Mr. Dvorak seconded the motion which was approved by all members present.

Meeting concluded at 2:37 p.m.

Minutes prepared by Denise Gehring.