

AREA 19 WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES
September 27, 2023
10:00 a.m.

Geauga County Offices, Meeting Room B167-B168
12611 Ravenwood Drive
Chardon, Ohio 44024

MEMBERS PRESENT: Judith Barris, Monica Bricker-Thompson, Eric Davis, Nicole Deligianis, Joel Domino, Brad Ehrhart, David Flautt, Jonathan Forbes, Lynn Hartman, Kelley Hollander, Gregory J. King, William Moore, Greg Myers, Phil Rath, Ned Sherry, Teresa Simmons/Kailyn Clarke, Dr. Angela Spalsbury, Mark Trushell.

MEMBERS ABSENT: Michelle Bertman, Mike DeLuke, Dawn Farrell, Mark Frisone, Gina M. Hofstetter, Christian Klein, Anthony Lignetta, Kenny Lohr, David Shea, Scott Wludyga, Keith Wyatt, Eladio Yenderrozos.

Others in Attendance: Margo Reda (OMJ-Geauga), Mark Goffinet (ODJFS), Hattie Grubke-Barnard (OMJ-Ashtabula), Alissa Drees (ACJFS), Kimberly Brown (OhioGuidestone), Shae Ballard (A-Tech), Craig Sernik (Area 19 Director), Denise Gehring (Area 19).

Mr. Sherry called the meeting to order at 10:00 a.m.

Approval of Past Business

Approval of Minutes from June 28, 2023.

Mr. Moore moved to approve the Minutes from June 28, 2023 as presented. Mr. Ehrhart seconded the motion which was approved by all members present.

Approval of Motions of the NOC COG since last meeting.

Motions approved by the NOC COG on July 26, 2023

Motion to adopt the fiscal report as presented.

Motion to approve the administrative Budget for PY 23 with the modification as it relates to 3 percent for personnel costs.

Motion to Award 10% of PY23 RESEA Program Funds to Area 19, in the amount of \$20,225.94.

Motion to Award the PY23 RESEA Administrative funds the Following Way:

Ashtabula	\$ 58,500.00
Geauga	\$ 39,500.00
Portage	\$ 42,000.00
<u>Reserve</u>	<u>\$ 42,033.48</u>
Total	\$182,033.48

Motion to authorize the Budget for Adult, Dislocated Worker, and Miscellaneous Program services with the Ashtabula County Job & Family Services (ACJFS) for the period from July 1, 2023 through June 30, 2024, in the amount of \$975,000.00, pursuant to the details set forth in Attachment 8.

Motion to authorize the Budget for Adult, Dislocated Worker, and Miscellaneous Program services with the Geauga County Job & Family Services (GCJFS) for the period from July 1, 2023 through June 30, 2024, in the amount of \$541,352.00, pursuant to the details set forth in Attachment 9.

Motion to authorize the Budget for Adult, Dislocated Worker, and Miscellaneous Program services with the Portage County Job & Family Services (PCJFS) for the period from July 1, 2023 through June 30, 2024, in the amount of \$1,046,907.37, pursuant to the details set forth in Attachment 10.

Motion to approve the Budget and OMJ Operator Agreement with the Ashtabula County Job & Family Services (ACJFS) for the period from July 1, 2023 through June 30, 2024, for a Budget of \$8,418.80.

Motion to approve the Budget and OMJ Operator Agreement with the Geauga County Job & Family Services (GCJFS) for the period from July 1, 2023 through June 30, 2024, for a Budget of \$10,707.96.

Motion to approve the Budget and OMJ Operator Agreement with the Portage County Job & Family Services (PCJFS) for the period from July 1, 2023 through June 30, 2024, for a Budget of \$9,347.56.

Motion to amend the previous division of BRN funding to the following division:

Administrative Budget	\$ 20,000.00
Portage	\$ 60,000.00
Ashtabula	\$ 60,000.00
Gauga	\$ 60,000.00
<u>Reserve (T.B.D. prior to 01/01/2024)</u>	<u>\$ 0.00</u>
Total	\$200,000.00

Motion authorizing the Area 19 WDB to opt into participating in the CCMEP effective from July 1, 2023 through June 30, 2025 providing it is provided with the option of opting out at will, following the provision of notice.

Motion authorizing the Area 19 WDB to opt into participating in the RESEA program effective from July 1, 2023 through June 30, 2025 providing it is provided with the option of opting out at will, following the provision of notice.

Motion to authorize the NOC COG CEO to enter into and execute the Sub-grant Agreement with ODJFS effective from July 1, 2023 through June 30, 2025, including all attachments relating to the NOC COG opting in of the CCMEP and RESEA programs, and its right to opt out following a duly held vote by the NOC COG Board, and providing sufficient notice to ODJFS.

Motions approved by the NOC COG on August 24, 2023

Motion to amend the OMJ Operator Agreement with the Ashtabula County Job & Family Services (ACJFS) for the period from July 1, 2023 through June 30, 2024, to an increase not to exceed \$11,350.00.

Mr. Rath moved to accept the motions of the NOC COG report from April 17, 2023. Dr. Spalsbury seconded the motion which was approved by all members present.

Administrative and Fiscal Reports

Mr. Sernik reviewed the Administrative Report with those present. Last year a new high school pathway to graduation came into effect that gives all high schools in the state the ability to set as an equal but separate pathway to graduation individuals who earn 12 points on an industry recognized credential on the DOE's list plus get the OhioMeansJobs Readiness Seal and the credits the school district sets up. The OMJ managers have been attending the BAC meetings in each of their counties letting the school districts know that the OMJ-Centers are available to assist. Area 19 will need to ask ODJFS in October for a special grant for PY23 in additional youth WIOA money and for some of the work the OMJ-Centers are doing in the school districts. Working with Conexus to find ways to spend their specialty manufacturing/apprenticeship hub grants. We believe these funds could be used to train high school students and adult workers. Mr. Sernik presented the fiscal report handout to all those present.

Reports of County OMJ Centers

OMJ Portage County. Not present.

OMJ Geauga County. Ms. Reda reported a new Career Navigator position was created at Auburn Career Center and is a partnership between Auburn Career Center, OMJ-Lake County, and OMJ-Geauga County. The Career Navigator will be working with the adult workforce with job placement with employers. The OMJ-Geauga partnered with the Geauga Drug Court in the "Rocking the Community Resources" event held in Chardon Square in which approximately 200 residents and 17 entities attended. OMJ-Geauga is looking into acquiring TTY for the center. Held an Ohio Highway Patrol job fair in the summer which produced four viable candidates. ESC and Western Reserve through A-Tech asked the OMJ-Geauga to assist with getting the Ohio STEM Learning Ecosystem Initiative designation. A total of 14 businesses and 161 employees have participated in the Incumbent Worker Training program. Ms. Clute presented a demo to 50 Chardon High School students on OMJ-Geauga services and setting up profiles. Planning a job fair/career fair in the Spring for Chardon High School. Ms. Reda reviewed the additional items purchased using the special grant for the OMJ-Geauga resource room.

OMJ Ashtabula County. Ms. Grubke-Barnard reported receiving 27 job orders from 10 employers, held one rapid response event for Rite Aid for 8 employees with all but two employees were hired at other Rite Aids, held 19 adult briefings in August, 31 individuals TABE tested in August, approved 17 trainings (14 LPNs and 3 RNs), HEAP begins November 1st, ASPIRE will be able to have night and weekend GED classes, summer manufacturing camp was honored at Growth Partnership for Ashtabula County's Best in the County Award Ceremony, youth program as of

September has 609 participants with 98 in follow-up, and 77 youth participated in the summer employment program and of those 50 youth are in the process of becoming year-round youth.

Discretionary Reports of Economic Developers on the WDB

Portage County. Mr. Ehrhart reported Deluxe Corporation had a 71 job reduction but the employees who want a job will have a job by the time they're laid-off. The Viega Company, which manufactures plumbing fixtures, will be moving to the Turnpike Commerce Center in Shalersville. The company will be hiring 68 individuals for the first phase with a total investment of 170 million dollars. Doing a lot of expansions utilizing the OhioMeansJobs Inclusion grant program which is used for disadvantaged zip codes which Portage County has three. The grant is primarily for fixed asset funding. So far have done 140 visits for 2023 to existing companies, working with the OMJ-Portage Center to hold school career days with one coming up on October 25th for Crestwood School. Currently working with the Biomedical Science Academy on a future career day, working with Windham as well as Fields School District and Kent will be holding their career day.

Geauga County. Ms. Bricker-Thompson reported an expansion for Ohio Ordinance Works is adding 70 new jobs 35,000 sq. ft. expansion, six other projects in partnership with TeamNEO, 52 BREs for the year within Geauga County, Geauga Growth Partnership is now serving as sponsor for the Geauga County Safety Council and attended the annual Summit for Ohio Economic Development Association.

Ashtabula County. Mr. Myers reported currently working on three or four expansion opportunities with the local companies and done approximately 60 BRE visits year to date. The focus has been related to the Appalachian Community Grant program which is funding to assist with advancing infrastructure investment opportunities, workforce development opportunities, working on school based health program with A-Tech and Ashtabula area city schools, and some investment in the redevelopment of the downtown areas across the county. These applications are due in November so partnering with other regional groups to make an application for up to \$450 million of capitalist that is available.

Old Business

None.

New Business

Presentations by CCMEP Contractors that Provide Case Management. Shae Ballard with A-Tech presented the yO! (Youth Opportunities) Program to all those present followed by a presentation of the OhioGuidestone Youth Program by Kim Brown.

Budgets for the PY 23 Youth Agreements.

Ashtabula JFS (Ashtabula County) Agreement/Budget:

Mr. Ehrhart moved to approve a WIOA CCMEP budget to support an agreement with ACJFS for CCMEP services in an amount not to exceed \$20,000.00 (\$17,000.00 for pre-enrollment services and \$3,000.00 spread out over four articles) for the FY 23 fiscal year from October 1, 2023 to September 30, 2024. An agreement for a total amount for each article of program services will be negotiated by the Executive Director and ratified, approved, and signed by the President of the NOC COG. Dr. Spalsbury seconded the motion.

Roll Call:

Judith Barris – Yes

Monica Bricker-Thompson – Yes

Eric Davis – Yes

Nicole Deligianis – Yes

Joel Domino – Yes

Brad Ehrhart – Yes

David Flautt – Yes

Jonathan Forbes – Yes

Lynn Hartman – Yes

Kelley Hollander – Yes

William Moore – Yes

Phil Rath – Yes

Ned Sherry – Yes

Kailyn Clarke – Yes

Motion passed.

A-Tech (Ashtabula County) Agreement/Budget:

Mr. Ehrhart moved to approve a WIOA CCMEP budget to support an agreement with A-Tech for CCMEP services in an amount not to exceed \$250,000.00 for the FY 23 fiscal year from October 1, 2023 to September 30, 2024. An agreement for a total amount for each article of program services will be negotiated by the Executive Director and ratified, approved, and signed by the President of the NOC COG. Dr. Spalsbury seconded the motion.

Roll Call:

Judith Barris – Yes

Monica Bricker-Thompson – Yes

Eric Davis – Yes

Nicole Deligianis – Yes

Joel Domino – Yes

Brad Ehrhart – Yes

David Flautt – Yes

Jonathan Forbes – Yes

Lynn Hartman – Yes

Kelley Hollander – Yes

William Moore – Yes

Phil Rath – Yes

Ned Sherry – Yes

Kailyn Clarke – Yes

Motion passed.

Growth Partnership for Ashtabula County (Ashtabula County) Agreement/Budget:

Mr. Ehrhart moved to approve a WIOA CCMEP budget to support an agreement with Growth Partnership for Ashtabula County for CCMEP services in an amount not to exceed \$11,000.00 for the FY 23 fiscal year from October 1, 2023 to September 30, 2024. An agreement for a total amount for each article of program services will be negotiated by the Executive Director and ratified, approved, and signed by the President of the NOC COG. Dr. Spalsbury seconded the motion.

Roll Call:

Judith Barris – Yes

Monica Bricker-Thompson – Yes

Eric Davis – Yes

Nicole Deligianis – Yes

Joel Domino – Yes

Brad Ehrhart – Yes

David Flautt – Yes

Jonathan Forbes – Yes

Lynn Hartman – Yes

Kelley Hollander – Yes

William Moore – Yes

Phil Rath – Yes

Ned Sherry – Yes

Kailyn Clarke – Yes

Motion passed.

Geauga JFS (Geauga County) Agreement/Budget:

Mr. Ehrhart moved to approve a WIOA CCMEP budget to support an agreement with GCJFS for CCMEP services in an amount not to exceed \$22,500.00 for the FY 23 fiscal year from October 1, 2023 to September 30, 2024. An agreement for a total amount for each article of program services will be negotiated by the Executive Director and ratified, approved, and signed by the President of the NOC COG. Mr. Moore seconded the motion.

Roll Call:

Judith Barris – Yes

Monica Bricker-Thompson – Yes

Eric Davis – Yes

Nicole Deligianis – Yes

Joel Domino – Yes

Brad Ehrhart – Yes

David Flautt – Yes

Jonathan Forbes – Yes

Lynn Hartman – Yes

Kelley Hollander – Yes

William Moore – Yes

Phil Rath – Yes

Ned Sherry – Yes

Kailyn Clarke – Yes

Motion passed.

OhioGuidestone (Geauga County) Agreement/Budget:

Mr. Ehrhart moved to approve a WIOA CCMEP budget to support an agreement with OhioGuidestone for CCMEP services in an amount not to exceed \$136,000.00 for the FY 23 fiscal year from October 1, 2023 to September 30, 2024. An agreement for a total amount for each article of program services will be negotiated by the Executive Director and ratified, approved, and signed by the President of the NOC COG. Mr. Moore seconded the motion.

Roll Call:

Judith Barris – Yes

Monica Bricker-Thompson – Yes

Eric Davis – Yes

Nicole Deligianis – Yes

Joel Domino – Yes

Brad Ehrhart – Yes

David Flautt – Yes

Jonathan Forbes – Yes

Lynn Hartman – Yes

Kelley Hollander – Yes

William Moore – Yes

Phil Rath – Yes

Ned Sherry – Yes

Kailyn Clarke – Yes

Motion passed.

Portage JFS (Portage County) Agreement/Budget:

Dr. Spalsbury moved to approve a WIOA CCMEP budget to support an agreement with PCJFS for CCMEP services in an amount not to exceed \$400,000.00 for the FY 23 fiscal year from October 1, 2023 to September 30, 2024. An agreement for a total amount for each article of program services will be negotiated by the Executive Director and ratified, approved, and signed by the President of the NOC COG. Ms. Barris seconded the motion.

Roll Call:

Judith Barris – Yes

Monica Bricker-Thompson – Yes

Eric Davis – Yes

Nicole Deligianis – Yes

Joel Domino – Yes

Brad Ehrhart – Yes

David Flautt – Yes

Jonathan Forbes – Yes

Lynn Hartman – Yes

Kelley Hollander – Yes

William Moore – Yes

Phil Rath – Yes

Ned Sherry – Yes

Kailyn Clarke – Yes

Motion passed.

Family & Community Services, Inc. (Portage County) Agreement/Budget:

Dr. Spalsbury moved to approve a WIOA CCMEP budget to support an agreement with Family & Community Services, Inc. for CCMEP services in an amount not to exceed \$182,500.00 for the FY 23 fiscal year from October 1, 2023 to September 30, 2024. An agreement for a total amount for each article of program services will be negotiated by the Executive Director and ratified, approved, and signed by the President of the NOC COG. Ms. Barris seconded the motion.

Roll Call:

Judith Barris – Yes	Monica Bricker-Thompson – Yes	Eric Davis – Yes
Nicole Deligianis – Yes	Joel Domino – Yes	Brad Ehrhart – Yes
David Flautt – Yes	Jonathan Forbes – Yes	Lynn Hartman – Yes
Kelley Hollander – Yes	William Moore – Yes	Phil Rath – Yes
Ned Sherry – Yes	Kailyn Clarke – Yes	

Motion passed.

Leadership Portage County (Portage County) Agreement/Budget:

Ms. Barris moved to approve a WIOA CCMEP budget to support an agreement for CCMEP leadership and entrepreneurial services in an amount not to exceed \$45,000.00 for the FY 23 fiscal year from October 1, 2023 to September 30, 2024. An agreement for a total amount for each article of program services will be negotiated by the Executive Director and ratified, approved, and signed by the President of the NOC COG. Dr. Spalsbury seconded the motion.

Roll Call:

Judith Barris – Yes	Monica Bricker-Thompson – Yes	Eric Davis – Yes
Nicole Deligianis – Yes	Joel Domino – Yes	Brad Ehrhart – Yes
David Flautt – Yes	Jonathan Forbes – Yes	Lynn Hartman – Yes
Kelley Hollander – Yes	William Moore – Yes	Phil Rath – Yes
Ned Sherry – Yes	Kailyn Clarke – Yes	

Motion passed.

Review of recommended policy amendment to the 19 Local Policy A-07 Incumbent Worker Training.

Dr. Spalsbury moved to amend the Incumbent Worker Training Policy, A-07. Mr. Ehrhart seconded the motion.

Judith Barris – Yes	Monica Bricker-Thompson – Yes	Eric Davis – Yes
Nicole Deligianis – Yes	Joel Domino – Yes	Brad Ehrhart – Yes
David Flautt – Yes	Jonathan Forbes – Yes	Lynn Hartman – Yes
Kelley Hollander – Yes	William Moore – Yes	Phil Rath – Yes
Ned Sherry – Yes	Kailyn Clarke – Yes	

Motion passed.

Public Comment

None.

Dr. Spalsbury moved to adjourn the meeting. Ms. Barris seconded the motion which was approved by all members present.

Meeting adjourned at 12:04 p.m.

Minutes prepared by Denise Gehring.