

**NORTHEAST OHIO CONSORTIUM (“NOC”)  
COUNCIL OF GOVERNMENTS  
MEETING MINUTES  
July 26, 2023  
1:00-PM**

Geauga County Offices, Suite A334,  
12611 Ravenwood Drive,  
Chardon, Ohio 44024

MEMBERS PRESENT:           Commissioner Sabrina Christian-Bennett  
                                  Commissioner Jim Dvorak  
                                  Commissioner Casey Kozlowski

MEMBERS ABSENT:

OTHERS IN ATTENDANCE:   Hattie Grubke (OMJ-Ashtabula), Margo Reda (OMJ-Geauga),  
                                  Alissa Drees (ACJFS), Alyssa Steinhoff (GCJFS), Misty  
                                  Gotham (GCJFS), Sue Brannon (PCJFS), Vanessa Beard  
                                  (PCJFS), Brian Boykin (PCJFS), Angel Brandner (PCJFS),  
                                  Mandy Minnick (OMJ-Portage), Patrick Arcaro (ACJFS-  
                                  Director), Craig Sernik (Area 19 Director), Denise Gehring  
                                  (Area 19)

Mr. Dvorak called the meeting to order at 1:08 p.m.

Election of Officers

*Chief Elected Officer.* **Mr. Dvorak moved to nominate Mr. Kozlowski as the Chief Elected Officer. Ms. Christian-Bennett seconded the motion which was approved by all members present.**

*Vice Chairperson.* **Mr. Kozlowski moved to nominate Ms. Christian-Bennett as the Vice Chairperson. Mr. Dvorak seconded the motion which was approved by all members present.**

Minutes

**Mr. Kozlowski moved to approve the meeting Minutes from May 24, 2023, as presented. Ms. Christian-Bennett seconded the motion which was approved by all members present.**

**Ms. Christian-Bennett moved to approve the 2023-2024 Program Year WDB/NOC COG Board Meeting Schedule. Mr. Kozlowski seconded the motion which was approved by all members present.**

## Administrative Report

Due to the ARIES system issues the State who reports program performance measures the end of August has asked DOL for an extension closer to the end of September. Performance Measures for PY 22 the Area is failing measurable skills gains for adult and dislocated worker and CCMEP youth. This is one of the items that is broken in the ARIES system. The Performance Measures for PY 21 are still not closed and still need the federal statistical model applied. TechCred has been reapproved, state is also doing a super rapids program, there will be \$32 million available for statewide for Industry Recognized Credentials, state announced they are going after QUEST 2 Grant which will be for dislocated workers and long term unemployed individuals to provide them electric vehicle training, did find out Area 3 went out after the QUEST 1 Grant in conjunction with YSU and Tri-C were awarded the grant.

## Fiscal Report

Mr. Sernik reviewed the over/under report and the Administrative Budget with all those present. **Ms. Christian-Bennett moved to adopt the fiscal report as presented. Mr. Kozlowski seconded the motion which was approved by all members present.**

The NOC COG Board asked that the Administrative Budget include a 3 percent padding in the salary line.

**Mr. Kozlowski moved to approve the administrative Budget for PY 23 with the modification as it relates to 3 percent for personnel costs. Ms. Christian-Bennett seconded the motion which was approved by all members present.**

## One Stop and Youth Reports

*OMJ-Ashtabula County.* Ms. Grubke-Barnard reported the youth training center moved and is now located on West Avenue and the Summer Manufacturing Camp is in its last week. The CCMEP program had 596 youth participants with 103 in follow up plus 100 just in summer youth, ordered six VR Transfer headsets and held a training on this yesterday, 2 job openings one RESEA and one CCMEP, 500 individuals came through the OMJ Center, and UI let 106 call center employees go because this was not in their budget which makes the OMJ Center life difficult, and fraud is up.

*OMJ-Geauga County.* Ms. Reda reported the OMJ Center has partnered again with the Ohio Highway Patrol on August 11<sup>th</sup> to do a regional Northeast Ohio hiring event. The OMJ has partnered with the Geauga County Common Pleas Court Judge Paschke for a community connection event on August 24<sup>th</sup>.

*OMJ-Portage County.* Ms. Minnick reported the Back to School Breakfast for Educator and Guidance Counselors will be held on September 20<sup>th</sup> at UH.

Old Business

*Discussion Regarding RESEA Program Year 2023 Grant.*

**Ms. Christian-Bennet moved to Award 10% of PY23 RESEA Program Funds to Area 19, in the amount of \$20,225.94. Mr. Kozlowski seconded the motion which was approved by all members present.**

Proposed distribution of the RESEA PY 23 Grant:

\$182,033.48 – 42,033.48 (reserve approximately 23% of total grant) = \$140,000.00

Shares of \$140,000:

Ashtabula (27.5%) \$38,500 + \$20,000 advanced to Portage = \$58,500

Geauga (17.5%) \$24,500 + \$15,000 advanced to Portage = \$39,500

Portage (55%) \$77,000 - \$35,000 advanced to Ashtabula & Geauga = \$42,000

Reserve of \$42,033.48 to be held by Area 19 Board staff and handed out on a first needed basis, in month to month increments to the Sub-Areas that have expended the allocation provided for above.

**Mr. Kozlowski moved to Award the PY23 RESEA Administrative funds the Following Way:**

**Ashtabula \$ 58,500.00**

**Geauga \$ 39,500.00**

**Portage \$ 42,000.00**

**Reserve \$ 42,033.48**

**Total \$182,033.48**

**Ms. Christian-Bennett seconded the motion which was approved by all members present.**

New Business

*Adult & Dislocated Worker Budgets for Program Year 2023/2024.*

Ashtabula Agreement/Budget:

**Ms. Christian-Bennett moved to authorize the Budget for Adult, Dislocated Worker, and Miscellaneous Program services with the Ashtabula County Job & Family Services (ACJFS) for the period from July 1, 2023 through June 30, 2024, in the amount of \$975,000.00, pursuant to the details set forth in Attachment 8. Mr. Kozlowski seconded the motion which was approved by all members present.**

Geauga Agreement/Budget:

**Ms. Christian-Bennett to authorize the Budget for Adult, Dislocated Worker, and Miscellaneous Program services with the Geauga County Job & Family Services (GCJFS) for the period from July 1, 2023 through June 30, 2024, in the amount of \$541,352.00, pursuant to the details set forth in Attachment 9. Mr. Kozlowski seconded the motion which was approved by all members present.**

Portage Agreement/Budget:

**Ms. Christian-Bennett to authorize the Budget for Adult, Dislocated Worker, and Miscellaneous Program services with the Portage County Job & Family Services (PCJFS) for the period from July 1, 2023 through June 30, 2024, in the amount of \$1,046,907.37, pursuant to the details set forth in Attachment 10. Mr. Kozlowski seconded the motion which was approved by all members present.**

*OMJ Operator for Program Year 2023/2024.*

Ashtabula Agreement/Budget:

**Mr. Kozlowski moved to approve the Budget and OMJ Operator Agreement with the Ashtabula County Job & Family Services (ACJFS) for the period from July 1, 2023 through June 30, 2024, for a Budget of \$8,418.80. Ms. Christian-Bennett seconded the motion which was approved by all members present.**

Geauga Agreement/Budget:

**Mr. Kozlowski moved to approve the Budget and OMJ Operator Agreement with the Geauga County Job & Family Services (GCJFS) for the period from July 1, 2023 through June 30, 2024, for a Budget of \$10,707.96. Ms. Christian-Bennett seconded the motion which was approved by all members present.**

Portage Agreement/Budget:

**Mr. Kozlowski moved to approve the Budget and OMJ Operator Agreement with the Portage County Job & Family Services (PCJFS) for the period from July 1, 2023 through June 30, 2024, for a Budget of \$9,347.56. Ms. Christian-Bennett seconded the motion which was approved by all members present.**

*Discussion regarding the BRN Grant for PY 23. The actual grant award was \$24,000 less.*

Prior Motion to divide BRN PY 23 Grant the following way:

Administrative Budget	\$ 22,400.00
Portage	\$ 50,000.00
Ashtabula	\$ 50,000.00
Geauga	\$ 50,000.00
<u>Reserve (T.B.D. prior to 01/01/2024)</u>	<u>\$ 51,600.00</u>
Total	\$224,000.00

**Ms. Christian-Bennett moved to amend the previous division to the following division:**

<b>Administrative Budget</b>	<b>\$ 20,000.00</b>
<b>Portage</b>	<b>\$ 60,000.00</b>
<b>Ashtabula</b>	<b>\$ 60,000.00</b>
<b>Geauga</b>	<b>\$ 60,000.00</b>
<b><u>Reserve (T.B.D. prior to 01/01/2024)</u></b>	<b><u>\$ 0.00</u></b>
<b>Total</b>	<b>\$200,000.00</b>

**Mr. Kozlowski seconded the motion which was approved by all members present.**

Sub-grant Agreement with ODJFS.

**Ms. Christian-Bennett moved authorizing the Area 19 WDB to opt into participating in the CCMEP effective from July 1, 2023 through June 30, 2025 providing it is provided with the option of opting out at will, following the provision of notice. Mr. Kozlowski seconded the motion which was approved by all members present.**

**Ms. Christian-Bennett moved authorizing the Area 19 WDB to opt into participating in the RESEA program effective from July 1, 2023 through June 30, 2025 providing it is provided with the option of opting out at will, following the provision of notice. Mr. Kozlowski seconded the motion which was approved by all members present.**

**Ms. Christian-Bennett moved to authorize the NOC COG CEO to enter into and execute the Sub-grant Agreement with ODJFS effective from July 1, 2023 through June 30, 2025, including all attachments relating to the NOC COG opting in of the CCMEP and RESEA programs, and its right to opt out following a duly held vote by the NOC COG Board, and providing sufficient notice to ODJFS. Mr. Kozlowski seconded the motion which was approved by all members present.**

Public Comment

None.

Adjourn the Meeting

**Mr. Kozlowski moved to adjourn the meeting. Ms. Christian-Bennett seconded the motion which was approved by all members present.**

Meeting Adjourned at 1:58 p.m.

Minutes prepared by Denise Gehring.