

AREA 19 WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES
June 28, 2023
10:00 a.m.

Geauga County Offices, Meeting Room B167-B168
12611 Ravenwood Drive
Chardon, Ohio 44024

MEMBERS PRESENT: Judith Barris, Michelle Bertman, Nicole Deligianis, Joel Domino, Brad Ehrhart, David Flautt, Jonathan Forbes, Lynn Hartman, Gina Hofstetter, Kelley Hollander, Gregory J. King, Christian Klein, Valerie Love, Greg Myers, Phil Rath, Teresa Simons, Dr. Angela Spalsbury, Mark Trushell, Scott Wludyga, Keith Wyatt.

MEMBERS ABSENT: Monica Bricker-Thompson, Eric Davis, Mike DeLuke, Rose Dolance, Dawn Farrell, Mark Frisone, Anthony Lignetta, Kenny Lohr, David Shea, Ned Sherry, Eladio Yenderrozos.

Others in Attendance: Margo Reda (OMJ-Geauga), Kimberly Brown (OhioGuidestone), Noah Hogsed (OhioGuidestone), Lisa Sprowls (OMJ-Geauga), Mandy Minnick (OMJ-Portage), Sue Brannon (PCJFS), Angel Brandner (PCJFS), Hattie Grubke-Barnard (OMJ-Ashtabula), Patrick Arcaro (ACJFS-Director), Alissa Drees (ACJFS), Craig Sernik (Area 19 Director), Denise Gehring (Area 19).

Mr. Domino called the meeting to order at 10:00 a.m.

Approval of Past Business

Approval of Minutes from April 17, 2023.

Dr. Spalsbury moved to approve the Minutes from April 17, 2023 as presented. Ms. Hofstetter seconded the motion which was approved by all members present.

Approval of Motions of the NOC COG since last meeting.

Motions approved by the NOC COG on April 26, 2023

Motion to approve the renewal of the CORSA Property & Casualty for the May 1, 2023 to April 30, 2024 Program Year for the NOC COG.

Motion to withdraw Keith Webb, SPIRE candidate for WDB from consideration as he has respectively declined.

Motion to amend the budget and contract with Ashtabula County Job & Family Services by increasing their current WIOA CCMEP budget \$20,000.00 from \$40,000.00, to \$60,000.00 for the period ending September 30, 2023.

Motion to amend the budget and contract with A-Tech by increasing their current WIOA CCMEP budget \$320,000.00 from \$270,000.00 to \$590,000.00 for the period ending September 30, 2023.

Motion to make a modification in the wages of 5 percent for Denise and 3 percent for Craig and that would be on the wages currently in the system effective within the next pay period.

Motions approved by the NOC COG on May 24, 2023

Motion to Amend the OhioGuidestone contract as presented:

	<u>Current Budget</u>	<u>Add</u>	<u>Amended Budget</u>
CCMEP TANF	\$320,000.00	\$11,185.16	\$331,185.16
Regular TANF	\$ 58,838.61	\$ 0.00	\$ 58,838.61
Simply Summer 22	\$ 19,494.00	\$ 0.00	\$ 19,494.00
Simply Summer 23	\$ 0.00	\$21,617.00	\$ 21,617.00
CCMEP WIOA	<u>\$280,000.00</u>	<u>\$ 5,000.00</u>	<u>\$285,000.00</u>
Total	\$678,332.61	\$37,802.16	\$716,134.77

Motion to divide BRN PY 23 Grant the following way as presented:

Administrative Budget	\$ 22,400.00
Portage	\$ 50,000.00
Ashtabula	\$ 50,000.00
Geauga	\$ 50,000.00
Reserve T.B.D. prior to Jan 1. 2024	<u>\$ 51,600.00</u>
Total	<u>\$224,000.00</u>

Motion to authorize Area 19 and Portage County to accept the Special Grant provision of \$33,610.00 of SFY 23 State Special Project Funds.

Motion to divide the Special Grant provision of \$52,710.00 of PY 22 Dislocated Worker funds in the following way:

Administrative Budget	\$ 5,271.00
Portage	\$22,300.00
Ashtabula	<u>\$25,139.00</u>
Total	\$52,710.00

Motion to authorize the Area 19 WDB, the NOC COG, and the selected OMJ Operators into a Two-Year Memorandum of Understanding (MOU) along with the negotiated Worksheet D Budget with the OhioMeansJobs Center partners for each of the Area's three OhioMeansJobs Centers.

Motion to authorize the Area 19 Executive Director to secure signatures of all required parties/partners to the MOU and attachments, and to submit the same to ODJFS following receipt of all signatures.

Motion to authorize the inclusion of the following voluntary (non-mandated partners) at the OMJ Centers listed below:

- a) Goodwill Industries of Ashtabula, Inc. (OMJ-Ashtabula)
- b) SquareOne Health (OMJ-Ashtabula)

Motion to approve the Slate of Re-appointments to the Area 19 Workforce Board:

- a) Nicole Deligianis, Laborers' Local 245, Labor for Ashtabula County
- b) Bradford Ehrhart, Portage Development Board, Economic Development for Portage County
- c) Scott Wludyga, Ashtabula County Technical & Career Center, ASPIRE for Ashtabula County
- d) Mark Frisone, Family & Community Services, Youth Provider for Portage County.
- e) Greg Myers, Growth Partnership for Ashtabula County, Economic Development for Ashtabula County.
- f) Judith Barris, Ashtabula County Community Action Agency, Community Organization for Ashtabula County.
- g) David Shea, Community Action Council of Portage County, Inc., Community Organization for Portage County.

Motion to approve entering into a 1-year Lease effective July 1, 2023 through June 30, 2024, with a 90 day out clause for office space with the Geauga Metropolitan Housing Authority.

Motion to amend vacation policy for Area 19 staff, allowing staff to either carryover 80 hours of vacation time for one year or cash out vacation time.

Mr. Trushell moved to accept the motions of the NOC COG report from April 17, 2023. Ms. Hofstetter seconded the motion which was approved by all members present.

Administrative and Fiscal Reports

Mr. Sernik reviewed the administrative report handout with those present. The State will be pursuing a QUEST 2 Grant that will be pursuing tuition and educational dollars to support the electrical vehicle industry. Mr. Sernik encouraged the board members to serve on one of the Ashtabula Business Advisory Councils or one of the Geauga County Business Advisory Councils and for Portage County to find out the Business Advisory Council that covers the school districts for your local business. Mr. Sernik reviewed the fiscal report handout with all those present.

Reports of County OMJ Centers

OMJ Portage County.

Ms. Minnick reported the Re-Entry Fair was held in May at the OMJ Center with over 80 attendees, WIOA Unit is getting ready to plan the annual fall job fair, and the PRC and Work Activity Unit has received almost 200 back to school clothing voucher program applications. Met at Crestwood High School to discuss pipeline programs for the youth. Crestwood High School would like the OMJ Center to work with them for apprenticeship opportunities and getting ready to create an STNA pipeline or direct support care for the senior population. Special Grant funds were used to purchase updates in the OMJ Center, and the second portion of the Special Grant will be used for security upgrades in the OMJ Center.

OMJ Geauga County.

Ms. Reda reported the Hennes Communications presentation was to be done in partnership with Kent State Geauga, GEL, and Geauga Growth Partnership in September but unfortunately the date did not work out so this presentation will not be held at GEL. Held an all-county high school job fair at Cardinal High School with almost 500 students attending from five different schools and 50

employers present representing all sectors. A Reverse Job Fair was held in April at the Auburn Career Center for 350 students with almost 200 business leaders who attended. The Summer Manufacturing Institute Camp was done in partnership with AWT and concluded a week and a half ago. The Geauga OMJ-Center is looking to partner with the Geauga Common Pleas Court who will be doing a "Rocking the Community Resources" fair in August which is customized for those who are in rehab/re-entry.

OMJ Ashtabula County. Ms. Grubke-Barnard reported the OMJ Center received 22 job orders last month from businesses, continue to have briefings with adults and/or dislocated workers, and 49 individuals have come in inquiring about funding to go to school. Youth continue to submit applications for the year-round program and as of June 12th the program has 583 with 101 in follow-up. The summer only work program has 70 youth enrolled. CCMEP mandated has 62 youth enrolled, did approve in May one ITA individual for tuition assistance for an RN student who will be attending KSU Ashtabula. Will be working on a re-entry fair. Did not hold an all-county career fair this year due to the busing issue in Ashtabula County but chose instead to do individual career fairs with each of the high schools this year.

Discretionary Reports of Economic Developers on the WDB

Geauga County. Ms. Hofstetter reported CDGB PY 2023 funding Geauga County received \$284,000 and was allowed through the state to award two projects. Geauga county did receive \$4 million to award to ICP LLC as well as Chesterland to do a very small old historic home. The Geauga County Health Department is now under Lake County along with the Transit under Lake County.

Ashtabula County. Mr. Myers reported seeing a slowdown in existing company expansions but activity on the business attraction side has greatly increased. Ashtabula County has gained a lot of traction in opportunities around the EV battery supply chain and has been shortlisted five times. Did 30 plus outreach visits to existing companies along with follow-up visits over the last month, actively engaged with the Port Authority over the last year and a half acquired over 150 acres of commercial property to control for development. Ashtabula County is part of the Appalachian region the Governor announced a half million dollars to go into the Appalachian Community Grant Program which can be allocated for downtown redevelopment and infrastructure projects, community or school based healthcare programming, and workforce development programming. Allocated a special allocation of \$400,000 to look at a larger regional logistic strategy to leverage the Ports that are on the Ohio River and two ports in Lake Erie connections in both utilities and railroad structure which is part of the Appalachian Community Grant. Workforce initiatives did six career fairs within the area at high schools. Launched the "Inspired Educators" which is a summer program in which teachers get two days to tour local businesses and learn about the local economy. Did a TechCred training seminar for local businesses and working with the A-Tech yO! Program on job shadowing that will occur every Friday beginning in July. Doing a summer program in partnership with Ashtabula County Community Action Agency at the Camp Beaumont Scout Reservation the last week of July doing integrated leadership and career programming for high school students for a three day camp to learn about different careers, leadership skills and working together.

Portage County. Mr. Ehrhart reported 100 outreach calls were done in the first half of 2023, eight projects are expansions of existing companies, seeing activity with the JobsOhio inclusion program, and have 30 active projects. Currently looking to hire a new communications specialist.

Old Business

None.

New Business

Adult & Dislocated Worker Budgets for Program Year 2023/2024.

Ashtabula Agreement/Budget.

Ms. Bertman moved to authorize the Budget for Adult, Dislocated Worker, and Miscellaneous Program services with the Ashtabula County Job & Family Services (ACJFS) for the period from July 1, 2023 through June 30, 2024, in the amount of \$975,000.00, pursuant to the details set forth in Attachment 8. Ms. Hofstetter seconded the motion.

Roll Call:

Judith Barris – Yes	Michelle Bertman – Yes	Nicole Deligianis – Yes
Rose Dolance – Yes	Joel Domino – Yes	Brad Ehrhart - Yes'
David Flautt – Yes	Jonathan Forbes – Yes	Lynn Hartman – Yes
Gina M. Hofstetter – Yes	Kelley Hollander – Yes	Gregory J. King – Yes
Christian Klein – Yes	Valerie Love – Yes	Greg Myers – Yes
Phil Rath – Yes	Teresa Simmons – Yes	Dr. Angela Spalsbury – Yes
Mark Trushell – Yes	Scott Wludyga – Yes	Keith Wyatt - Yes

Motion passed.

Geauga Agreement/Budget.

Ms. Bertman moved to authorize the Budget for Adult, Dislocated Worker, and Miscellaneous Program services with the Geauga County Job & Family Services (GCJFS) for the period from July 1, 2023 through June 30, 2024, in the amount of \$541,352.00, pursuant to the details set forth in Attachment 9. Ms. Hofstetter seconded the motion.

Roll Call:

Judith Barris – Yes	Michelle Bertman – Yes	Nicole Deligianis – Yes
Rose Dolance – Yes	Joel Domino – Yes	Brad Ehrhart - Yes'
David Flautt – Yes	Jonathan Forbes – Yes	Lynn Hartman – Yes
Gina M. Hofstetter – Yes	Kelley Hollander – Yes	Gregory J. King – Yes
Christian Klein – Yes	Valerie Love – Yes	Greg Myers – Yes
Phil Rath – Yes	Teresa Simmons – Yes	Dr. Angela Spalsbury – Yes
Mark Trushell – Yes	Scott Wludyga – Yes	Keith Wyatt - Yes

Motion passed.

Portage Agreement/Budget.

Ms. Bertman moved to authorize the Budget for Adult, Dislocated Worker, and Miscellaneous Program services with the Portage County Job & Family Services (PCJFS) for the period from July 1, 2023 through June 30, 2024, in the amount of \$1,046,907.37, pursuant to the details set forth in Attachment 10. Ms. Hofstetter seconded the motion.

Roll Call:

Judith Barris – Yes	Michelle Bertman – Yes	Nicole Deligianis – Yes
Rose Dolance – Yes	Joel Domino – Yes	Brad Ehrhart - Yes'
David Flautt – Yes	Jonathan Forbes – Yes	Lynn Hartman – Yes
Gina M. Hofstetter – Yes	Kelley Hollander – Yes	Gregory J. King – Yes
Christian Klein – Yes	Valerie Love – Yes	Greg Myers – Yes
Phil Rath – Yes	Teresa Simmons – Yes	Dr. Angela Spalsbury – Yes
Mark Trushell – Yes	Scott Wludyga – Yes	Keith Wyatt - Yes

Motion passed.

OMJ Operator for Program Year 2023/2024.

Ashtabula Agreement/Budget.

Mr. Ehrhart moved to approve the Budget and OMJ Operator Agreement with the Ashtabula County Job & Family Services (ACJFS) for the period from July 1, 2023 through June 30, 2024, for a Budget of \$8,418.80. Dr. Spalsbury seconded the motion.

Roll Call:

Judith Barris – Yes	Michelle Bertman – Yes	Nicole Deligianis – Yes
Rose Dolance – Yes	Joel Domino – Yes	Brad Ehrhart - Yes'
David Flautt – Yes	Jonathan Forbes – Yes	Lynn Hartman – Yes
Gina M. Hofstetter – Yes	Kelley Hollander – Yes	Gregory J. King – Yes
Christian Klein – Yes	Valerie Love – Yes	Greg Myers – Yes
Phil Rath – Yes	Teresa Simmons – Yes	Dr. Angela Spalsbury – Yes
Mark Trushell – Yes	Scott Wludyga – Yes	Keith Wyatt - Yes

Motion passed.

Geauga Agreement/Budget.

Mr. Ehrhart moved to approve the Budget and OMJ Operator Agreement with the Geauga County Job & Family Services (GCJFS) for the period from July 1, 2023 through June 30, 2024, for a Budget of \$10,707.96. Dr. Spalsbury seconded the motion.

Roll Call:

Judith Barris – Yes	Michelle Bertman – Yes	Nicole Deligianis – Yes
Rose Dolance – Yes	Joel Domino – Yes	Brad Ehrhart - Yes'
David Flautt – Yes	Jonathan Forbes – Yes	Lynn Hartman – Yes
Gina M. Hofstetter – Yes	Kelley Hollander – Yes	Gregory J. King – Yes
Christian Klein – Yes	Valerie Love – Yes	Greg Myers – Yes
Phil Rath – Yes	Teresa Simmons – Yes	Dr. Angela Spalsbury – Yes
Mark Trushell – Yes	Scott Wludyga – Yes	Keith Wyatt - Yes

Motion passed.

Portage Agreement/Budget.

Mr. Ehrhart moved to approve the Budget and OMJ Operator Agreement with the Portage County Job & Family Services (PCJFS) for the period from July 1, 2023 through June 30, 2024, for a Budget of \$9,347.56. Dr. Spalsbury seconded the motion.

Roll Call:

Judith Barris – Yes	Michelle Bertman – Yes	Nicole Deligianis – Yes
Rose Dolance – Yes	Joel Domino – Yes	Brad Ehrhart - Yes'
David Flautt – Yes	Jonathan Forbes – Yes	Lynn Hartman – Yes
Gina M. Hofstetter – Yes	Kelley Hollander – Yes	Gregory J. King – Yes
Christian Klein – Yes	Valerie Love – Yes	Greg Myers – Yes
Phil Rath – Yes	Teresa Simmons – Yes	Dr. Angela Spalsbury – Yes
Mark Trushell – Yes	Scott Wludyga – Yes	Keith Wyatt - Yes

Motion passed.

One-Stop MOU Program Year 2023/2024 and 2024/2025.

Dr. Spalsbury moved authorizing the Area 19 WDB, the NOC COG, and the selected OMJ Operators into a 2-Year Memorandum of Understanding (MOU) along with the negotiated Worksheet D Budget with the OhioMeansJobs Center partners for each of the Area's three OhioMeansJobs Centers. Mr. Myers seconded the motion.

Roll Call:

Judith Barris – Yes	Michelle Bertman – Yes	Nicole Deligianis – Yes
Rose Dolance – Yes	Joel Domino – Yes	Brad Ehrhart - Yes'
David Flautt – Yes	Jonathan Forbes – Yes	Lynn Hartman – Yes
Gina M. Hofstetter – Yes	Kelley Hollander – Yes	Gregory J. King – Yes
Christian Klein – Yes	Valerie Love – Yes	Greg Myers – Yes
Phil Rath – Yes	Teresa Simmons – Yes	Dr. Angela Spalsbury – Yes
Mark Trushell – Yes	Scott Wludyga – Yes	Keith Wyatt - Yes

Motion passed.

Dr. Spalsbury moved to authorize the Area 19 Executive Director to secure signatures of all required parties/partners to the MOU and attachments, and to submit the same to ODJFS following receipt of all signatures. Mr. Myers seconded the motion.

Roll Call:

Judith Barris – Yes	Michelle Bertman – Yes	Nicole Deligianis – Yes
Rose Dolance – Yes	Joel Domino – Yes	Brad Ehrhart - Yes'
David Flautt – Yes	Jonathan Forbes – Yes	Lynn Hartman – Yes
Gina M. Hofstetter – Yes	Kelley Hollander – Yes	Gregory J. King – Yes
Christian Klein – Yes	Valerie Love – Yes	Greg Myers – Yes
Phil Rath – Yes	Teresa Simmons – Yes	Dr. Angela Spalsbury – Yes
Mark Trushell – Yes	Scott Wludyga – Yes	Keith Wyatt - Yes

Motion passed.

Dr. Spalsbury moved to authorize the inclusion of the following voluntary (non-mandated partners) at the OMJ Centers listed below:

- **Goodwill Industries of Ashtabula, Inc. (OMJ-Ashtabula)**
- **Square One Health, LLC (OMJ-Ashtabula)**
- **A-Tech (OMJ-Ashtabula).**

Mr. Myers seconded the motion.

Roll Call:

Judith Barris – Yes	Michelle Bertman – Yes	Nicole Deligianis – Yes
Rose Dolance – Yes	Joel Domino – Yes	Brad Ehrhart - Yes'
David Flautt – Yes	Jonathan Forbes – Yes	Lynn Hartman – Yes
Gina M. Hofstetter – Yes	Kelley Hollander – Yes	Gregory J. King – Yes
Christian Klein – Yes	Valerie Love – Yes	Greg Myers – Yes
Phil Rath – Yes	Teresa Simmons – Yes	Dr. Angela Spalsbury – Yes
Mark Trushell – Yes	Scott Wludyga – Yes	Keith Wyatt - Yes

Motion passed.

Presentation on Changes in Ohio High School Graduation Pathways, and Discussion of How Area 19 WDB should engage High Schools, Vocational Educators, and Employers to create a pipeline of students to employers. Mr. Sernik reviewed the Attachment 13 handout with all those present. Mr. Sernik said we would like your suggestions, ideas, how you would like to be involved, and how we can assist with connecting your business to the school districts you are interested in working with.

Public Comment

None.

Mr. Myers moved to adjourn the meeting. Mr. Forbes seconded the motion which was approved by all members present.

Meeting adjourned at 12:04 p.m.

Minutes prepared by Denise Gehring.