

**NORTHEAST OHIO CONSORTIUM ("NOC")
COUNCIL OF GOVERNMENTS
MEETING MINUTES**

December 6, 2017
12:00 p.m.

Geauga County Offices, Board of Health Meeting Room,
470 Center Street, Building #8,
Chardon, Ohio 44024

MEMBERS PRESENT: Casey Kozlowski (Ashtabula County Commissioner)
Walter "Skip" Claypool (Geauga County Commissioner)
Sabrina Christian-Bennett (Portage County Commissioner)

MEMBERS ABSENT:

OTHERS IN ATTENDANCE: Margo Reda (OMJ-Geauga), Patrick Arcaro (ACDJFS-Director), Sue Brannon (PCDJFS), Kellijo Jeffries (PCDJFS-Director), Angel Brandner (PCDJFS), Ron Smith (ACDJFS), Mandy Berardinelli (OMJ-Portage), Kim Mullet (GCDJFS), Brian Boykin (PCDJFS), Craig Sernik (Area 19-Director), Michelle Laveck (Area 19), Denise Gehring (Area 19).

Mr. Kozlowski called the meeting to order at 12:20 p.m.

Minutes

Mr. Claypool moved to approve the minutes from November 1, 2017 Annual meeting. Ms. Christian-Bennett seconded the motion which was approved by all members present.

Mr. Claypool moved to approve the minutes from November 1, 2017 meeting. Ms. Christian-Bennett seconded the motion which was approved by all members present.

Administrative Report

Written report given to all to review.

Fiscal Report

Nothing to report.

Old Business

- *CCMEP Youth Agreement between NOCCOG and PCDJFS.* Mr. Sernik explained a budget and an agreement is in place with PCDJFS for five services they provide for CCMEP. The July 1, 2017 budget was negotiated and doubled for the original budget was for six months. But it was agreed to look at how much carryover there was and when that point was reached we would entertain requests for additional monies which was done by calculating how much was available. Portage CDJFS has now requested additional monies for an increase in three budgets lines. In the proposed first amendment of this agreement it reflects that by increasing the money we're taking out the ability to move money from sub-budgets.

Ms. Christian-Bennett moved to enter into a first amendment of the CCMEP Youth WIOA NOCCOG/PCDJFS Agreement, term beginning July 1, 2017 and ending June 30, 2018, for an increase in the following line-item budgets:

	<u>Increase of WIOA Funds not to Exceed</u>
1) Determination of Eligibility	From \$31,684.86 to \$62,602.31
2) Framework Design	From \$ 82,380.66 to \$162,638.07
3) Supportive Services	From \$ 59,942.86 to \$109,761.32

Mr. Claypool seconded the motion which was approved by all members present.

- *CCMEP Youth Agreement between NOCCOG/PCDJFS and Family & Community Services.*

Ms. Christian-Bennett moved to approve the renewal of the CCMEP Youth WIOA NOCCOG/PCDJFS and Family & Community Services Agreement for an additional year for the period from October 1, 2017 through September 30, 2018, to include the following WIOA line-item budgets:

	<u>WIOA Funds not to Exceed</u>
1) Tutoring and Study Skills	\$28,856.40
2) Paid and Unpaid Work Experience	\$200,000.00
3) Mentoring	\$11,286.21
4) Counseling and Treatment	\$1,007.10
5) Re-Entry Program	\$567.24
6) Financial Literacy	\$3,920.74
7) Additional Misc. Program Services	\$150.00
Total	\$245,787.69

Mr. Claypool seconded the motion which was approved by all members present.

- *CCMEP Youth Agreement between NOCCOG/PCDJFS and OhioGuidestone (Portage).*

Mr. Claypool moved to approve the renewal of the CCMEP Youth WIOA NOCCOG/PCDJFS and OhioGuidestone Agreement for an additional year for the period from October 1, 2017 through September 30, 2018, to include the following WIOA line-item budgets:

	<u>WIOA Funds not to Exceed</u>
1. Independent Living Skills	\$14,884.34
2. Post-Secondary Education	\$13,704.80
3. Leadership	\$14,731.70
4. Additional Misc. Program Services	\$300.00
Total	\$43,620.84

Ms. Christian-Bennett seconded the motion which was approved by all members present.

- *CCMEP Youth Agreement between NOCCOG/GCDJFS and OhioGuidestone (Geauga).*

Ms. Christian-Bennett moved to approve the renewal of the CCMEP Youth WIOA NOCCOG/GCDJFS and OhioGuidestone Agreement for an additional year for the period from October 1, 2017 through September 30, 2018, to include the following line-item budgets:

	<u>WIOA Funds not to Exceed</u>
1. Framework Design/Case Management	\$33,000.00
2. Work Experience	\$40,000.00
3. Academic, Pre-Employment, & Life Skills	\$15,000.00
Total	\$88,000.00

Mr. Claypool seconded the motion which was approved by all members present.

- *Business Resource Network.*
 - Report on pursuit of grant. Mr. Sernik reported possibly in late January 2018 an RFP will be released for an Appalachian grant and that a part of it is a Power grant. Area 6 has already received money to do the planning. This would expand the BRN outside of the current 16 counties in Ohio taking it to another two areas in Ohio adding four areas in Pennsylvania and two areas in West Virginia. This would allow for additional monies to put into the Business Resource Network. There is a matching component that is you get back one and a half times what you put in. This will not be decided until either June or July of 2018.
 - Report on plans for securing an account representative for Geauga County. Mr. Sernik reported since the last meeting Commissioner Claypool suggested we approach the Geauga County Economic Development Office and we've been in negotiations ever since. Going into the Geauga Commissioners meeting yesterday that Economic Development Office indicated to us that if the Geauga County Commissioners would make their office whole and Area 19 to simplify the BRN agreement they would be the Account Executive for the BRN. This is what was presented to the Geauga Commissioners yesterday who then requested that instead of Geauga County putting up \$20,000 in WIOA money they asked if we could double it to \$40,000 that the county would put in \$20,000 of general county funds for a total of \$60,000. Discussion commenced. Discussion concluded. It was decided that Craig Sernik would meet with a representative of the Geauga County Commissioners, a representative of the GCDJFS, and a representative of the Economic Development Office to discuss.
- *Letter from Portage County Commissioners' Office.* Mr. Kozlowski stated that after the November meeting a letter was received from the Portage County Board of Commissioners of which the NOC Board has reviewed.
Ms. Christian-Bennett moved that the NOC COG Board enter into Executive Session for ORC 121.22(G)(1) for personnel. Mr. Claypool seconded the motion which was approved by all members present.
Executive Session commenced at 12:49 p.m.
Executive Session concluded at 1:48 p.m.

Public Comment Period
No Comments

Ms. Christian-Bennett moved to adjourn the meeting. Mr. Claypool seconded the motion which was approved by all members present.

Minutes prepared by Denise Gehring.